Prescription Safety Glasses Request

A Job Hazard Analysis (JHA) has been completed highlighting the need for safety glasses as PPE for general maintenance activities. The JHA is part of the requirement to obtain prescription safety glasses and can be reviewed at this link: [https://inside.fpm.wisc.edu/safety/](https://inside.fpm.wisc.edu/safety/)

When looking to request for prescription safety glasses, the primary form needed can be found here: [https://www.hi-techoptical.com/wp-content/uploads/2020/03/WI-UW-MAD-PP.pdf](https://www.hi-techoptical.com/wp-content/uploads/2020/03/WI-UW-MAD-PP.pdf)

1) Go to your supervisor and get the bottom of the form signed by your supervisor.

![Signature and Date](image)

2) Fill out your personal information at the top of the form.

3) Bring your prescription and the form to one of the three Wisconsin Vision offices: Madison West, Madison East or Janesville.

*Note: Call the office prior to showing up to let them know you are coming so they can help you.

<table>
<thead>
<tr>
<th>Madison West</th>
<th>Madison East</th>
<th>Janesville</th>
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<tbody>
<tr>
<td>5505 Odana Rd</td>
<td>2612 E Washington Ave</td>
<td>2929 Milton Ave</td>
</tr>
<tr>
<td>Madison, WI 53719</td>
<td>Madison, WI 53704</td>
<td>Janesville, WI 53545</td>
</tr>
<tr>
<td>Phone: 608-277-9393</td>
<td>Phone: 608-249-5100</td>
<td>Phone: 608-756-0728</td>
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4) When you are at the store you will be able to pick out your frames and fill out the rest of the form.

5) Once your order is ready, you will go back to the Wisconsin Vision Store to pick it up.
Frequently Asked Questions

➔ How often can you get new safety glasses?
A: You can get new safety glasses every two years.

➔ How long will it take for my glasses to be ready?
A: It should take about a week before your safety glasses are ready.

➔ Is there a specific Wisconsin Vision location I need to go to?
A: There is not a specific location you have to go to, but you should go to the location closest to you.

➔ Do I have to have a prescription prior?
A: We do not provide prescriptions for you, so you should have your prescription prior to requesting safety glasses.